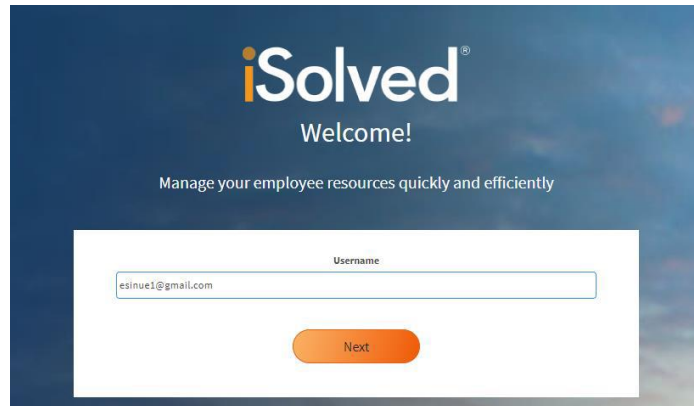


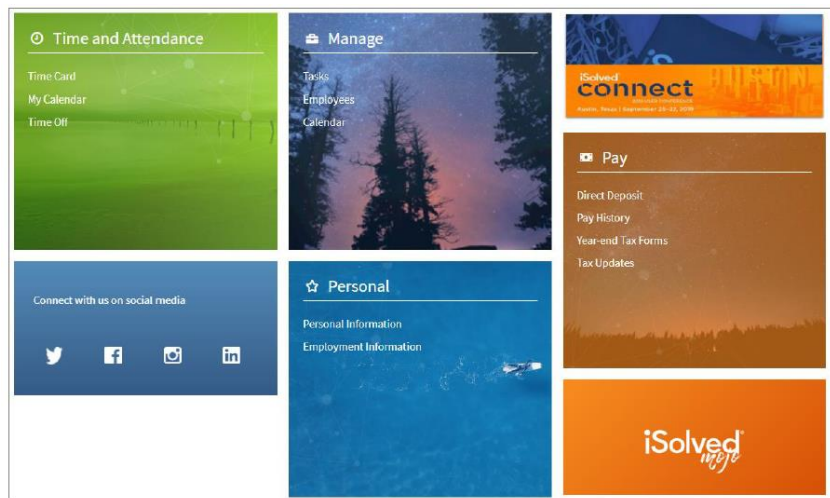
Login and Pay Information Navigation

Navigate to the iSolved website <https://mysolved.com/cloudservice>.

Note: User your ESS username and password to log in to the New UI. This will be the same username you have used to access iSolved previously.

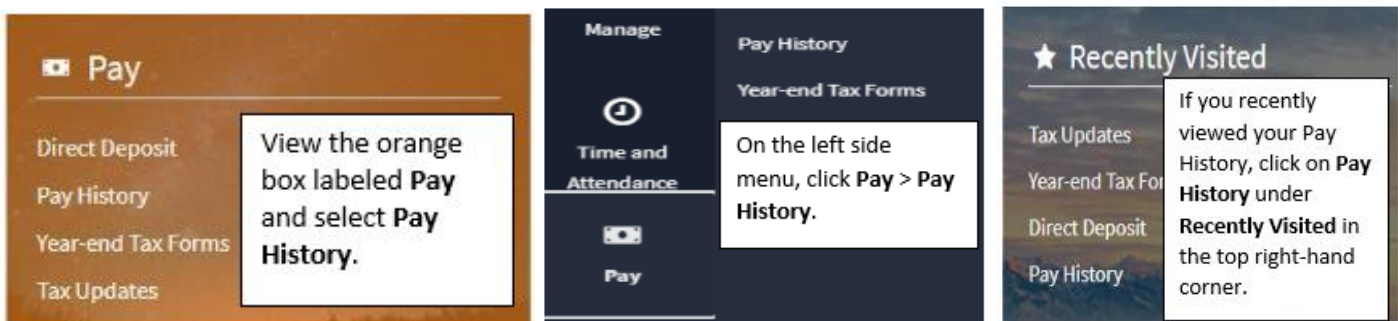


The iSolved cloud experience is laid out in a card view. Each card is geared towards the general task you are looking to complete.



Pay History

You have several options to navigate to **Pay History**.



Pay Summary

Your most recent Pay Summary appears and for confidentiality purposes, only your Gross and Net Pay displays along with the hours you worked. The Pay Period covered appears in the upper left-hand side, which you can adjust to change the check display.

PAY PERIOD
August 31 - September 13, 2020

2020

PAY DATE September 18, 2020

\$1,789.69
NET PAY

\$3,000.00
GROSS PAY

80
HOURS

Paystub Detail

In order to see the details of your check, you may click on the orange arrow of next to each section.

Paystub Detail

- Earnings >
- Employee Taxes >
- Employee Deductions >
- Time off >
- Direct Deposit >

Printing/Downloading Paystub

In order to print a copy of your Paystub, navigate to the bottom of the screen and click the arrow next to **Download**. You are given the option to print the current check or multiple checks.

- If *multiple checks* are selected, a list of checks in the current year will appear. You may also add a date range at the top of the screen. Select the checks you wish to download by clicking on the box in front of the check date.
- Once your selection is complete, click on **Print**

Select multiple pay stubs

From: To:

Date Range

- Pay Period: Aug 3 - 9, 2020 Pay Date: August 13, 2020
- Pay Period: May 4 - 10, 2020 Pay Date: May 14, 2020
- Pay Period: Apr 27 - 3, 2020 Pay Date: May 7, 2020
- Pay Period: Apr 20 - 26, 2020 Pay Date: April 30, 2020
- Pay Period: Apr 13 - 19, 2020 Pay Date: April 23, 2020
- Pay Period: Apr 6 - 12, 2020 Pay Date: April 18, 2020
- Pay Period: Mar 30 - 5, 2020 Pay Date: April 5, 2020
- Pay Period: Mar 23 - 29, 2020 Pay Date: April 2, 2020
- Pay Period: Mar 16 - 22, 2020 Pay Date: March 26, 2020

Print

- If you select **This Check**, a copy of your current check will begin downloading. Once the file has downloaded, open the PDF version of your Paystub, and save or print.